



AMUN Conference Preparation Newsletter

23–26 November 2024

20 November 2024

Last-Minute Preparation for Faculty Advisors

Greetings from the AMUN Secretariat. In this newsletter, we will cover last-minute prep and things to know for Faculty Advisors and club leaders who are serving as floating (or unassigned to a particular committee) Permanent Representatives.

Submit Your Credentials!

All schools are encouraged to submit the names of their participants, along with the committee on which each person will be seated, in advance of the AMUN Conference. All credentials received via the [submission form](#) by end-of-day on Thursday, 21 November, will be processed and printed prior to the Conference. Your group's credentials will be waiting at registration for your approval. Pre-submission of credentials is required to qualify for [express registration](#).

For additional information on submitting your credentials, please refer to our [previous newsletter on this topic](#).

Reminder About Position Papers

We strongly encourage all participants to take time to read through the [available position papers](#). Position papers can allow students to identify their natural allies on topics under debate and who might need the most diplomacy to turn to your point of view. Please encourage your teams to read these papers, as the better prepared all of our representatives are the more successful and educational the Conference will be.

2025 Delegation Lottery

The [2025 Delegation Lottery](#) will be held on Monday, 25 November at 11:30 a.m. CT. Remember that you need to complete an application and bring a \$120 deposit to participate in the Lottery. Go to the Ohio room on Level 2 to pick up your Lottery applications and drop off your deposit. It is never too early to start thinking about more Model UN!

Special Sessions for Faculty Advisors

Each year, AMUN holds two special sessions for Faculty Advisors focused on teaching Model United Nations or international relations, on sponsoring and running Model UN clubs and simulations, and on advising students and student groups.

This year, Drs. Alex Middlewood and Brian Endless will be running two sessions:

1. *Best Practices and Lessons Learned in Teaching Model UN* on Sunday, 24 November from 9:30 – 10:30 a.m. in the Sheraton II Ballroom.
2. *Building Diversity and Inclusiveness in Model UN* on Monday, 25 November from 6:30 – 7:30 p.m. in the Sheraton II Ballroom.

We look forward to having you join us for these important conversations among colleagues. Check your Conference Program for the final topics, location, and time.

Pay Your Invoice Online for an Easy AMUN Registration

AMUN has made your [invoice available online](#) for review and printing whenever is convenient. Please take a moment to review your invoice now. Doing so will save your group time and effort later and expedite your at-Conference registration process by ensuring that all credits have been received and properly entered. Please email the Executive Office at mail@amun.org if you have any questions regarding your invoice or the status of your account.

For additional information on paying online, please refer to our previous newsletter on this topic.

Questions, Comments or Concerns?

If you have any questions about this email, please contact us directly at mail@amun.org and we will be happy to help. As always, if you are no longer the primary contact for your school's Model UN club or class, please contact us at mail@amun.org with updated contact information or fill out our [Change of Address/Contact](#) form online.

Good luck on your preparation,

Shannon L. Dunn
AMUN Executive Director

Madeline Glass
2024 Secretary-General

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